

PRIVACY POLICY:

Information We Collect:

When you register for our service, we collect information such as your name, email address, phone number, and any other information required to complete forms created by DHS-USCIS.

Payment Information:

Our office does not retain or maintain information regarding debit or credit card numbers of clients or future clients. This information is entered again each time it is necessary to make a payment for any reason.

Collection Mode:

Information from the client or future clients is collected by telephone, through electronic questionnaires, via email or in person, depending on the situation.

Use of Information:

We use the information collected to plan and confirm consultation appointments, prepare forms designed by DHS-USCIS, and to support such forms.

Communication:

We may use your information to send you notifications, updates, offers of new services available or required, and other relevant information about our service.

Share Information:

Communications between clients or future clients and the lawyer or firm staff are confidential and privileged and will not be shared with third parties unless the client or future client gives express, verbal or written authorization in reference to such disclosure. Customer or future customer information is never shared with third parties for advertising or promotional purposes.

Legal Compliance:

We may disclose your information when necessary to comply with applicable laws, respond to legal requests, protect our legal rights, or address emergency situations.

Information Security:

We implement technical and organizational security measures to protect your information against unauthorized access, disclosure and alteration.

Your Rights:

You have rights over your information, including access, correction, deletion and restriction of processing. You can exercise these rights by contacting us using the information provided at the end of this policy.

Acceptance or Rejection of Text Messages:

Customers or future customers may accept text messages by replying to the messages and may reject future text messages by typing the word STOP.

Changes to the Privacy Policy:

We reserve the right to update this Privacy Policy. We will notify you of significant changes and give you the opportunity to review and accept the changes before they become effective.

Contact:

For questions, comments or requests related to this Privacy Policy, you can contact us at ipotterimlaw@gmail.com or (817) 930-9799.